

# Wortham & Burgate Parish Council

Minutes of the Commons Committee Meeting of Wortham & Burgate Parish Council held virtually via Zoom on Thursday 14th January 2021 at 7.00pm.

Councillors present: Chris Williams (Chair), Jacky Bradley, Chris Grocott and Ian Hovey

In attendance: Jane Wright (Clerk)

1. **To consider accepting apologies for absence** - The Commons Committee accepted apologies from Jenny Piper - personal reasons.
2. **To record declarations of interest from members in any item to be discussed** - Jacky Bradley - Item 6. Councillor Bradley to leave the online meeting during this item.
3. **To consider any dispensations from members in any item to be discussed** - none
4. **Adjourn the meeting to allow public participation** - no members of the public in attendance.
5. **Re-convene the meeting** - 7.12pm
6. **To consider, discuss and agree on quotes received for Tasks D & L**, see appendix 1 - Three quotes had been sourced by the Clerk, but only 2 were received. It was unanimously agreed to accept the quote from Treecraft. Clerk to contact Treecraft to arrange the commencement of the works.
7. **To review remaining Tasks B, E, F, G, I, J & K** - No quotes have been received for these tasks, so Clerk to contact further contractors and hold work over until the beginning of September.
8. **To receive an update on underground utilities relating to Tasks A, C & H**, see appendix 1 - Replies have now been received from UK Power Networks, Essex & Suffolk Water and BT Openreach. Clerk to source quotes for these Tasks, for work to commence after 31st August.
9. **To receive the Clerk's report and any outstanding items/actions** - The Clerk had nothing to report.
10. **To receive items from Councillors** - Councillor Bradley informed the Committee that contact has been made with the Land Registry with regards to the Title of land acquired in 2019. Terms of Reference are due for review by the Working Party. The relevance of Reeves was discussed and it was agreed that the Reeves should not be omitted from the Terms of Reference, There are currently no Reeves for Wortham or Burgate.
11. **To discuss any correspondence received** - None
12. **To receive item for the next agenda** - Capital Works
13. **Date and time of next meeting** - TBA
14. **Meeting Close** - 7.31pm

2021/CC/2.....APPROVED.....

Chair, Wortham & Burgate Parish Council

## SCRUB CLEARANCE AUTUMN 2020

1. Tasks D & L

- D - Bushwack brambles and new growth - South side of ditch Village Hall to Pond 10
- L - Clear scrub to North side of ditch Village Hall to Pond 10. Area bordered by ditch Church Road, track and Pond 10

2. Tasks B, E, I, J & K

- B - Grub out and remove 2 to 3 saplings in ditch, Pond 9 to Church Road
- E - Bushwack brambles and new growth - North East corner of Pond 9
- I - Cut new growth and take away - Ditch between tennis courts and Church Road and south side of playing field to Long Green Road
- J - To clear scrub and small trees on the east side of the ditch between Pond 9 and 10. Also lower branches of mature trees to allow 3 to 4 access points to ditch
- K - Clear ditch between Ponds 9 and 10 once access is cleared.

3. Tasks F & G

- F - Bushwack brambles and new growth - East side of Pond 8
- G - Bushwack brambles and new growth - Around Pond 7

### ON HOLD PENDING CONFIRMATION OF UNDERGROUND UTILITIES

4. - Tasks A, C & H

- A - Grub out and remove all growth between Post Office and A143 leaving 3 large Limes and large stumps (separate quote for stump removal)
- C - Grub out and remove 2 oak saplings on common, visible from Post Office car park
- H - Bushwack brambles and new growth around trees on common between Pond 7 and A143