

Wortham & Burgate Parish Council

Minutes of the Parish Council Meeting of Wortham & Burgate Parish Council at Burgate Church Hall on Tuesday June 21st 2016 at 7.30pm

Councillors (Cllrs) present: S Rash (Chair) J Bradley (Vice Chair) C Williams, C Grocott, M Breen, , J Piper, B Cole, M Odams J Lloyd

In Attendance: County Councillor J Flemming, District Councillor, and Netty Verkroost (Clerk)

1. **To consider accepting apologies for absence** –Paul Burd – Holiday Jacqui Saunderson - Holiday
2. **To approve the minutes of the previous parish council meeting/s:** PC Minutes approved
3. **To record declarations of Interest from members in any item to be discussed:** 8.4 Cllr Williams- neighbour 8.1 Cllr Odams - neighbour
4. **To consider dispensations from members in any item to be discussed** - None
5. **To consider to co-opt councillors to fill 1 vacancy on the Parish Council.** – vacancy not filled. The PC to actively recruit one more potential councillor.
6. **To adjourn the meeting to allow public participation – 7.37pm**
 - 6.1.1. To receive reports from District & County Councillors
Cllr Femming reported on the following items:
Community Transport
Network Rail's Crossing Reduction Strategy.
Devolution
EU Referendum
Highways – Verge Cutting has not been done due to weather conditions
Design for the A143 through Wortham. Speed limits and traffic calming markings to be painted on the road.
Cllr Kearsley – no report
 - 6.1.2. To receive the police statistics – 2 incidents reported in Magpie Green
 - 6.1.3. To invite and receive items from members of the general public - None
7. **To re-convene the meeting** – 7.58pm
8. **To consider, agree and/or note new planning applications:**
 - 8.1 To receive an update on planning issues at Oak Tree Farm, Great Green – With Suffolk CC Legal Team
 - 8.2 To receive an update on Erection of garage at South View, Furze Way, Burgate - MSDC Enforcement Team waiting for outcome of Adverse Possession Case. Land Registry sent confirmation that a Tribunal to go ahead. Clerk to contact Suffolk Legal Team.
 - 8.3 To receive an update on an appeal for a variation of condition 3,planning permission for 23 holiday lodges on land at Honey Pot Farm, Bury Road, Wortham - None
 - 8.4 To consider, discuss and agree on a response to application 2196/16 Change of Use of part of dwelling house (Class C3/C4 - HMO max 6 people) to Tourist Residential and Day Retreat and Workshops venue (Sui Generis), for a temporary period of 2 years. Bullocks Ley, Little Green, Burgate IP22 1QE- It was agreed to reply “ no comment” 6 Councillors in favour ,1 against and 2 absentions
 - 8.5To receive an update on application 0202/16 Walnut Tree Cottage, Long Green , Wortham. – Permission Granted
9. **To receive the Chairman's report-None**

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10. **To receive the Clerk's report & o/s actions from last meeting: (For information only)**
Internal Audit Completed.
Azolla Control – Weevils ordered and waiting for delivery
Attended meeting regarding CIL with Cllr Bradley
Bank account transfers completed and on line banking set up .All payments now to be done as bank transfer.
Tennis Club Rent Paid
Bowls Club Rent and donation cheque to be collection
11. **To consider, discuss and agree on the purchase of common land from Mr Holt Wilson.** -
To be held over until more information received at next meeting
12. **To receive and approve internal audit for 2015/16 accounts and recommend auditor for 2016/2017** – Audited Accounts approved and BDO Submission completed and signed. Trevor Brown appointed internal auditor for 2016 /2017
13. **To adopt the Code Of Conduct.- Adopted**
14. **To receive an update on the repairs to the track to the Village Hall Wortham.** – Majority of funding now received. Contractor proposed a July start .
15. **To consider, discuss and agree on the response to the Suffolk Rights of Way Plan 2016** – Survey completed,
16. **To consider and reply to the request from Mr Keeble to visit Long Green,Wortham with paranormal equipment.** – The PC agreed that Mr Keeble to go ahead.
17. **To consider, discuss and agree on the increase in Parish Clerk Salary due to new NJC pay scales 2016 - 2018.** - Agreed
18. **To receive and discuss items from Committees / Working Groups:**
18.1 Playing Field Committee (PFC) – Clerk to arrange a meeting
18.2 Commons Committee – Clerk to arrange a meeting
18.3 Finance Representative – Meeting with Clerk has taken place to check on going finances. All in order.
18.4 Employment Committee – None
19. **Finance**
- 19.1 Accounts Balances as at 21/6/16 account transferred from Barclays to HSBC
Current Account £27226.14
- 19.2 Account payments
- | | | | | |
|--------|----------------------|---|--------------------------|---------|
| 19.2.1 | Netty Verkroost | - | Salary June | £334.25 |
| 19.2.2 | Netty Verkroost | | Expenses May | £174.71 |
| 19.2.3 | N Tacey | | Salary June | £64.00 |
| 19.2.4 | Wortham Village Hall | | Hall Hire | £22.00 |
| 19.2.5 | Safe & Sound | | Moles March | £48.00 |
| 19.2.6 | Trevor Brown | | Internal Audit | £150.00 |
| 19.2.7 | MSDC | | Litter /dog bins | £156.00 |
| 19.2.8 | Roy Minshall | | Chalk for football pitch | £7.95 |
| 19.2.9 | EON | | Electricity Pavilion | £431.46 |

To consider any additional payments prior to meeting.

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All payments unanimously agreed for payment.

20 To receive and discuss items / reports from Committees, Groups and Councillors:

20.1 VHMC – Historical Photos belonging to Mr Sturgeon require storing. PC will purchase a lockable metal cabinet if required,

20.2 Rights of Way – None

20.3 Councillors – Cllr Odams asked the PC if it has an official opinion on the potential closure of level crossings. The PC confirmed that it does not but encourages individuals to complete the survey

21 **Correspondence received** - Letter received from a resident regarding hedge cutting at Willow Corner. Letter received from Rickinghall PC asking for a donation.

22 **To receive items for the next agenda** – The purchase of Common Land. Donation to Rickinghall PC.

23 **Date & time of next meeting** – July 26th 2016 at 7.30pm in Burgate Church Hall

Meeting Close 9.23pm

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