

Wortham & Burgate Parish Council

I hereby give notice that a meeting of Wortham & Burgate Parish Council will be held on **Tuesday 16th May 2023 at 7:30pm in Wortham Village Hall.**

Councillors are summoned to attend. The Press and the Public are invited to attend.

J. Challis

Parish Clerk

11th May 2023

AGENDA

- 1. To elect a Chair and Vice Chair for 2023/24**
- 2. To sign Declaration of Acceptance of Office – all Councillors**
- 3. Member's consent to receive summons electronically, and new Parish Register of Interest**
- 4. Chair's welcome and to consider and approve apologies for absence**
- 5. To approve the draft minutes of the previous Parish Council meeting**
 - 5.1 Parish Council Meeting held on Tuesday 4th April 2023
 - 5.2 Playing Field Committee Meeting held on Wednesday 26th April 2023
- 6. To record declarations of Interest from members on agenda items**
- 7. To consider dispensations from members on agenda items**
- 8. New Parish Councillor Co-option**
- 9. LGA Model Councillor Code of Conduct**
- 10. To appoint the Committees/Sub Committees/Working Groups 2023/24, and confirm first meeting dates and times**
- 11. To adjourn the meeting for public participation**
 - 11.1 To receive resident's questions or comments
 - 11.2 To receive reports from the District and County Councillors
- 12. To reconvene the meeting**
- 13. To receive the Chairman's Report**
- 14. To receive the Clerk's Report and o/s actions from the last meeting (for information only)**
- 15. To consider, agree and/or note new planning applications**
 - 15.1 **To receive an update** on Oak Trees Burgate
 - 15.2 **To receive an update** – PLANNING APPEAL APP/W3520/W/22/3303880 - Full Planning Application - Use of land for stationing of 23No holiday lodges and 1 lodge for site manager (renewal of planning permission DC/18/04377) Location: Honey Pot Farm Caravan Park, Bury Road, Wortham, Suffolk IP22 1PW.
 - 15.3 **To receive an update** – PLANNING APPEAL APP/W3520/W/22/3309930 - Application for Outline Planning Permission (Access Points to be considered, Appearance, Landscaping, Layout and Scale to be reserved) Town and Country Planning Act 1990 (as amended) - Erection of 1No detached self-build dwelling and garage. Land Adjacent Magpie Lodge , Redgrave Road, Wortham, IP22 1RG.
 - 15.4 **To receive an update** – APPLICATION FOR PLANNING PERMISSION – DC/23/00930 – Full Planning Application: Conversion and extension to holiday let, to form 1No dwelling. Change of use for part of the existing dwelling to provide a holiday let at Old Maria's Cottage, Long Green, Wortham, IP22 1RD
 - 15.5 **To receive an update** – PLANNING APPEAL APP/W3520/W/22/3310967 – Application for Outline Planning Permission (Access Points to be considered, Appearance, Layout, Landscaping and Scale to be reserved) Town and Country Planning Act 1990 (as amended) – Erection of 5No detached dwellings and garages. Location: Honey Pot Farm Caravan Park, Bury Road, Wortham, IP22 1PW.

- 15.6 **To consider and discuss** – DC/23/01200 APPLICATION FOR PLANNING PERMISSION –
Householder Application – Erection of single storey rear extension (following demolition of conservatory). Erection of porch; Insertion of new window and door openings. Amendments to window and door fenestrations. Addition of insulating render to west range; Repositioning oil tank; Erection of 2 bay cart lodge. Glebe Farm, Long Green, Wortham, IP22 1RD.

16. National Grid East Anglia GREEN Energy Enablement

17. Electricity meter at the Pavilion update

18. Common Land outside Wortham Primary School update

19. Village Hall Car Park update, including approval to purchase additional planings and associated expenditure

20. Accounts

20.1 Account balances as of 11th May 2023

20.1.1	Current Account	£48,843.48
20.1.2	Reserves Account	£72,195.19
20.1.3	Commons Account	£9,809.10

20.2 Account payments

20.2.1	Jane Challis	May Salary	477.46
20.2.2	HMRC	May NIC payment	119.36
20.2.3	Niki Hinton	May Salary	97.50
20.2.4	Safe & Sound	April Mole Control	60.00
20.2.5	Wortham Village Hall	April Hire	22.00
20.2.6	SALC (Suffolk Ass. Local Councils)	Annual Subscription	404.45
20.2.7	SALC (Suffolk Ass. Local Councils)	Training Invoice	36.00

20.3 Direct Debit payments

20.3.1	O2	Mobile Phone	29.62
20.3.2	HSBC	Bank charges April	8.00

19.4 Receipts

20.4.1	MSDC	Precept	9,650.01
20.4.2	MSDC	Neighbourhood CIL payment	6,631.12

Additional payments/receipts received prior to the meeting:

21. To receive and discuss items from Committees/Working Groups/Councillors

- 21.1 Playing Field Committee
- 21.2 Commons Committee
- 21.3 Finance Representative
- 21.4 Employment Committee
- 21.5 Planning Committee
- 21.6 New Village Hall Working Group
- 21.7 VHMC
- 21.8 Rights of Way
- 21.9 Councillors

22. Correspondence Received

23. Training

24. To receive items for the next agenda

25. Date and time of the next meeting