

Wortham & Burgate Parish Council

I hereby give notice that a meeting of Wortham & Burgate Parish Council will be held on **Tuesday 7th March 2023 at 7:30pm in Wortham Village Hall.**

Councillors are summoned to attend. The Press and the Public are invited to attend.

J. Challis

Parish Clerk

2nd March 2023

AGENDA

- 1. Chair's welcome and to consider and approve apologies for absence**
- 2. To approve the draft minutes of the previous Parish Council meeting**
 - 2.1 Parish Council Meeting held on Tuesday 17th January 2023
- 3. To record declarations of Interest from members on agenda items**
- 4. To consider dispensations from members on agenda items**
- 5. To adjourn the meeting for public participation**
 - 5.1 To receive resident's questions or comments
 - 5.2 To receive reports from the District and County Councillors
- 6. To reconvene the meeting**
- 7. To receive the Chairman's Report**
- 8. To receive the Clerk's Report and o/s actions from the last meeting (for information only)**
- 9. Policies and Documents for review and approval**
 - 9.1 Standing Orders
 - 9.2 Asset Register
 - 9.3 Risk Assessment
- 10. East Anglia GREEN Energy Enablement update**
- 11. To consider, agree and/or note new planning applications**
 - 11.1 **To receive an update** on Oak Trees Burgate
 - 11.2 **To receive an update** for APPLICATION FOR PLANNING PERMISSION – DC/22/02774.
Full Planning Application – Erection of 3No dwellings including new vehicular access, with associated garage and parking, as amended by revised plans and reports received 20th July 2022. Land North of Willow Corner Cottage, Church Road, Wortham.
 - 11.3 **To receive an update** APPLICATION FOR LAWFUL DEVELOPMENT CERTIFICATE (EXISTING) - DC/22/06319. Application for a Lawful Development Certificate for an Existing Use or Operation or Activity including those in breach of a planning condition. Town and Country Planning Act 1990 (as amended) – Continued use of land used for an airstrip and taxiways, and buildings used for hangarage of aircraft and associated storage. Brook Farm, Mellis Road, Burgate, IP22 1QB.
 - 11.4 **To consider and discuss** – PLANNING APPEAL APP/W3520/W/22/3303880 - Full Planning Application - Use of land for stationing of 23No holiday lodges and 1 lodge for site manager (renewal of planning permission DC/18/04377) Location: Honey Pot Farm Caravan Park, Bury Road, Wortham, Suffolk IP22 1PW.
 - 11.5 **To consider and discuss** – PLANNING APPEAL APP/W3520/W/22/3309930 - Application for Outline Planning Permission (Access Points to be considered, Appearance, Landscaping, Layout and Scale to be reserved) Town and Country Planning Act 1990 (as amended) - Erection of 1No detached self-build dwelling and garage. Land Adjacent Magpie Lodge , Redgrave Road, Wortham, IP22 1RG.
 - 11.6 **To consider and discuss** – APPLICATION FOR AGRICULTURAL DETERMINATION - DC/23/00817 Application to determine if Prior Approval is required for a Proposed: Erection,

Extension or Alteration of a building for Agricultural or Forestry Use. Town and Country Planning (General Permitted Development) (England) Order 2015 (as amended) Schedule 2, Part 6, Class A - Erection of steel framed agricultural storage building Location: The Rookery, Bury Road, Wortham, Diss Suffolk IP22 1RB.

11.7 To consider and discuss - APPLICATION FOR PLANNING PERMISSION - DC/23/00130

Planning Application - Erection of replacement 3 bed bungalow (following demolition of existing 3 bed bungalow) Valley View, Redgrave Road, Wortham, Diss Suffolk IP22 1R

12. Electricity meter at the Pavilion – including quotation received from UK Power Networks

13. Common Land outside Wortham Primary School

14. Post Office Road Maintenance and Repairs – to discuss and approve quotations

15. Village Hall car park – to consider and discuss maintenance

16. King's Coronation May 2023 – to consider arrangements/approve any items of expenditure

17. Elections May 2023 and Annual Parish/Parish Council meeting arrangements

18. Parish Council Insurance Renewal

19. Wortham and Burgate PCC Donations

20. Accounts

20.1 Account balances as of 1st March 2023

19.1.1	Current Account	£34,587.12
19.1.2	Reserves Account	£71,980.54
19.1.3	Commons Account	£9,779.93

20.2 Account payments

19.2.1	Jane Challis	March Salary	369.95
19.2.2	HMRC	March NIC payment	92.40
19.2.3	Niki Hinton	March Salary	97.50
19.2.4	Safe & Sound	Mole control January 8923	60.00
19.2.5	Safe & Sound	Mole control February 8993	60.00
19.2.6	Anglian Chemicals	Cleaning supplies	68.07

20.3 Direct Debit payments

19.3.1	O2	Mobile Phone January	29.62
19.3.2	O2	Mobile Phone February	29.62
19.3.3	HSBC	Bank charges January	8.00
19.3.4	HSBC	Bank charges February	8.00

19.4 Receipts

19.4.1	Barclays	Community Action Programme funds	192.68
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Additional payments/receipts received prior to the meeting:

21. To receive and discuss items from Committees/Working Groups/Councillors

- 21.1 Playing Field Committee
- 21.2 Commons Committee
- 21.3 Finance Representative
- 21.4 Employment Committee (IN CAMERA)
- 21.5 Planning Committee
- 21.6 New Village Hall Working Group
- 21.7 VHMC
- 21.8 Rights of Way
- 21.9 Councillors

22. Correspondence Received

23. Training, including defibrillator

24. To receive items for the next agenda

25. To agree dates and times of meetings 2023/24