

Wortham & Burgate Parish Council

I hereby give notice that a meeting of Wortham & Burgate Parish Council will be held on **Tuesday 5th September 2023 at 7:30pm in Burgate Church Hall.**

Councillors are summoned to attend. The Press and the Public are invited to attend.

J. Challis

Parish Clerk

31st August 2023

AGENDA

- 1. Chair's welcome and to consider and approve apologies for absence**
- 2. To approve the draft minutes of the previous Parish Council meetings**
 - 2.1 Parish Council Meeting held on Tuesday 25th July 2023
- 3. To record declarations of Interest from members on agenda items**
- 4. To consider dispensations from members on agenda items**
- 5. To adjourn the meeting for public participation**
 - 5.1 To receive resident's questions or comments
 - 5.2 To receive reports from the District and County Councillors
- 6. To reconvene the meeting**
- 7. To receive the Chairman's Report**
- 8. To receive the Clerk's Report and o/s actions from the last meeting (for information only)**
- 9. New Parish Councillor Co-option**
- 10. Aura Solar Farm**
- 11. National Grid Norwich to Tilbury update**
- 12. To consider, agree and/or note new planning applications**
 - 12.1 **To receive an update** on Oak Trees Burgate
 - 12.2 **To receive an update** – PLANNING APPEAL APP/W3520/W/22/3303880 - Full Planning Application - Use of land for stationing of 23No holiday lodges and 1 lodge for site manager (renewal of planning permission DC/18/04377) Location: Honey Pot Farm Caravan Park, Bury Road, Wortham, Suffolk IP22 1PW.
 - 12.3 **To receive an update** – DC/23/01492 – Planning Application – Erection of replacement dwelling (following demolition of existing dwelling) (resubmission of withdrawn application DC/22/06381). Marsh Cottage, The Marsh, Wortham, IP22 1PN.
 - 12.4 **To receive an update** – DC/23/01538 – Application for Outline Planning Permission (Access, Layout and Scale to be considered, Appearance and Landscaping to be reserved) Town & Country Planning Act 1990 (as amended) – Erection of 1No agricultural workers dwelling. Land East of Gibsons Farm, Furze Way, Burgate, IP22 1QG
- 13. Redevelopment of the Pavilion**
- 14. Common Land outside Wortham Primary School; quotations for work to the access track**
- 15. To consider and approve quotations for work to trees on the common**
- 16. To consider online banking procedure**
- 17. To consider unique email addresses**
- 18. To consider Village Maintenance requirements**
- 19. Accounts**

19.1 Account balances as of 31st August 2023

19.1.1	Current Account	£42,889.72
19.1.2	Reserves Account	£72,473.33
19.1.3	Commons Account	£9,846.88

19.2 Account payments

19.2.1	Jane Challis	Sept Salary	477.46
19.2.2	HMRC	Sept NIC payment	119.36
19.2.3	Niki Hinton	Sept Salary	101.60
19.2.4	Firesite Eastern Ltd	Annual Pavilion inspection	164.40
19.2.5	Safe & Sound 9364	Mole control July	60.00
19.2.6	St. Mary's Church Hall Burgate	Hall hire July meeting	27.50

19.3 Direct Debit payments

19.3.1	HSBC	Bank charges July	8.00
19.3.2	HSBC	Bank charges August	8.00

Additional payments/receipts received prior to the meeting:

20. To receive and discuss items from Committees/Working Groups/Councillors

- 20.1 Playing Field Committee
- 20.2 Commons Committee
- 20.3 Finance Representative
- 20.4 Employment Committee
- 20.5 Planning Committee
- 20.6 Redevelopment of the Pavilion Working Group
- 20.7 VHMC
- 20.8 Rights of Way
- 20.9 Councillors

21. Correspondence Received

22. To receive items for the next agenda

23. Date and time of the next meeting