

Worham & Burgate Parish Council

I hereby give notice that a meeting of Worham & Burgate Parish Council will be held on **Tuesday 4th April 2023 at 7:30pm in Worham Village Hall.**

Councillors are summoned to attend. The Press and the Public are invited to attend.

J. Challis

Parish Clerk

30th March 2023

AGENDA

- 1. Chair's welcome and to consider and approve apologies for absence**
- 2. To approve the draft minutes of the previous Parish Council meeting**
 - 2.1 Parish Council Meeting held on Tuesday 7th March 2023
 - 2.2 Planning Committee Meeting held on Tuesday 7th March 2023
- 3. To record declarations of Interest from members on agenda items**
- 4. To consider dispensations from members on agenda items**
- 5. To adjourn the meeting for public participation**
 - 5.1 To receive resident's questions or comments
 - 5.2 To receive reports from the District and County Councillors
- 6. To reconvene the meeting**
- 7. To receive the Chairman's Report**
- 8. To receive the Clerk's Report and o/s actions from the last meeting (for information only)**
- 9. East Anglia GREEN Energy Enablement update**
- 10. To consider, agree and/or note new planning applications**
 - 10.1 **To receive an update** on Oak Trees Burgate
 - 10.2 **To receive an update** APPLICATION FOR LAWFUL DEVELOPMENT CERTIFICATE (EXISTING) - DC/22/06319. Application for a Lawful Development Certificate for an Existing Use or Operation or Activity including those in breach of a planning condition. Town and Country Planning Act 1990 (as amended) – Continued use of land used for an airstrip and taxiways, and buildings used for hangarage of aircraft and associated storage. Brook Farm, Mellis Road, Burgate, IP22 1QB.
 - 10.3 **To receive an update – PLANNING APPEAL APP/W3520/W/22/3303880** - Full Planning Application - Use of land for stationing of 23No holiday lodges and 1 lodge for site manager (renewal of planning permission DC/18/04377) Location: Honey Pot Farm Caravan Park, Bury Road, Worham, Suffolk IP22 1PW.
 - 10.4 **To receive an update – PLANNING APPEAL APP/W3520/W/22/3309930** - Application for Outline Planning Permission (Access Points to be considered, Appearance, Landscaping, Layout and Scale to be reserved) Town and Country Planning Act 1990 (as amended) - Erection of 1No detached self-build dwelling and garage. Land Adjacent Magpie Lodge , Redgrave Road, Worham, IP22 1RG.
 - 10.5 **To receive an update – APPLICATION FOR AGRICULTURAL DETERMINATION** - DC/23/00817 Application to determine if Prior Approval is required for a Proposed: Erection, Extension or Alteration of a building for Agricultural or Forestry Use. Town and Country Planning (General Permitted Development) (England) Order 2015 (as amended) Schedule 2, Part 6, Class A - Erection of steel framed agricultural storage building Location: The Rookery, Bury Road, Worham, Diss Suffolk IP22 1RB.
 - 10.6 **To receive an update - APPLICATION FOR PLANNING PERMISSION** - DC/23/00130 Planning Application - Erection of replacement 3 bed bungalow (following demolition of existing 3 bed bungalow) Valley View, Redgrave Road, Worham, Diss Suffolk IP22 1R

10.7 To consider and discuss – APPLICATION FOR PLANNING PERMISSION – DC/23/00930
 – Full Planning Application: Conversion and extension to holiday let, to form 1No dwelling.
 Change of use for part of the existing dwelling to provide a holiday let at Old Maria's Cottage,
 Long Green, Wortham, IP22 1RD

10.8 To consider and discuss – PLANNING APPEAL APP/W3520/W/22/3310967 – Application
 for Outline Planning Permission (Access Points to be considered, Appearance, Layout,
 Landscaping and Scale to be reserved) Town and Country Planning Act 1990 (as amended) –
 Erection of 5No detached dwellings and garages. Location: Honey Pot Farm Caravan Park,
 Bury Road, Wortham, IP22 1PW.

11. To consider and approve proposed relocation site of 30mph sign on Mellis Road

12. Electricity meter at the Pavilion update

13. Common Land outside Wortham Primary School

14. To consider and discuss renewal of Parish Council mobile phone

15. Post Office Road Maintenance and Repairs update

16. Village Hall car park update

17. King's Coronation May 2023 – to consider arrangements/approve any items of expenditure

18. Accounts

18.1 Account balances as of 30th March 2023

18.1.1	Current Account	£35,200.86
18.1.2	Reserves Account	£72,038.52
18.1.3	Commons Account	£9,787.81

18.2 Account payments

18.2.1	Jane Challis	April Salary	TBA
18.2.2	HMRC	April NIC payment	TBA
18.2.3	Niki Hinton	April Salary	97.50
18.2.4	Suffolk Cloud	Annual website hosting 2023/24	110.00
18.2.5	Gallaghers	PC Insurance 2023/24	1182.32
18.2.6	Wortham Village Hall	March hire	22.00

18.3 Direct Debit payments

18.3.1	O2	Mobile Phone March	29.62
18.3.2	HSBC	Bank charges March	8.00

18.4 Receipts

18.4.1	WLTC	Rent 2022/23	880.00
18.4.2	WLTC	Electricity usage	1355.51

Additional payments/receipts received prior to the meeting:

19. To receive and discuss items from Committees/Working Groups/Councillors

- 19.1 Playing Field Committee
- 19.2 Commons Committee
- 19.3 Finance Representative
- 19.4 Employment Committee
- 19.5 Planning Committee
- 19.6 New Village Hall Working Group
- 19.7 VHMC
- 19.8 Rights of Way
- 19.9 Councillors

20. Correspondence Received

21. Training

22. To receive items for the next agenda

23. Date and time of the next meeting