

# Wortham & Burgate Parish Council

I hereby give notice that a meeting of Wortham & Burgate Parish Council will be held on **Tuesday 28<sup>th</sup> November 2023 at 7:30pm in Wortham Village Hall.**

Councillors are summoned to attend. The Press and the Public are invited to attend.

*J. Challis*

*Parish Clerk*

*23<sup>rd</sup> November 2023*

## AGENDA

- 1. To elect a Chair of the Parish Council**
- 2. Chair's welcome and to consider and approve apologies for absence**
- 3. To approve the draft minutes of the previous Parish Council meeting**
  - 3.1 Parish Council Meeting held on Tuesday 5<sup>th</sup> September 2023
  - 3.2 Parish Council Meeting held on Tuesday 17<sup>th</sup> October 2023
- 4. To record declarations of Interest from members on agenda items**
- 5. To consider dispensations from members on agenda items**
- 6. To adjourn the meeting for public participation**
  - 6.1 To receive resident's questions or comments
  - 6.2 To receive reports from the District and County Councillors
- 7. To reconvene the meeting**
- 8. New Parish Councillor Co-option**
- 9. To receive the Chairman's Report**
- 10. To receive the Clerk's Report and o/s actions from the last meeting (for information only)**
- 11. To consider a response to recent flooding**
- 12. Aura Solar Farm**
- 13. National Grid Norwich to Tilbury update**
- 14. MSDC Pride in Your Place Grant**
- 15. To consider, agree and/or note new planning applications**
  - 15.1 **To consider** – DC/23/04843 - Application for Listed Building Consent - Replace 7no casement windows retaining the existing frames, replace existing softwood door and frame with hardwood stable door and frame. Ivy Cottage Great Green Burgate IP22 1QL
  - 15.2 **To receive an update** on Oak Trees Burgate
  - 15.3 **To receive an update** – PLANNING APPEAL APP/W3520/W/22/3303880 - Full Planning Application - Use of land for stationing of 23No holiday lodges and 1 lodge for site manager (renewal of planning permission DC/18/04377) Location: Honey Pot Farm Caravan Park, Bury Road, Wortham, Suffolk IP22 1PW.
  - 15.4 **To receive an update** – DC/23/01492 – Planning Application – Erection of replacement dwelling (following demolition of existing dwelling) (resubmission of withdrawn application DC/22/06381). Marsh Cottage, The Marsh, Wortham, IP22 1PN.
  - 15.5 **To receive an update** – DC/23/01538 – Application for Outline Planning Permission (Access, Layout and Scale to be considered, Appearance and Landscaping to be reserved) Town & Country Planning Act 1990 (as amended) – Erection of 1No agricultural workers dwelling. Land East of Gibsons Farm, Furze Way, Burgate, IP22 1QG
  - 15.6 **To receive an update** - PLANNING APPEAL APP/W3520/W/23/3322783 – Full Planning Application – Erection of 3No dwellings including new vehicular access, with associated garages and parking, as amended by revised plans and reports received 20<sup>th</sup> July 2022. Land North of Willow Corner, Church Road, Wortham, Suffolk.

**16. Redevelopment of the Pavilion update****17. Common Land outside Wortham Primary School; school parking and quotations for work to the access track****18. Electricity Supply Contract Renewal****19. Accounts**19.1 Account balances as of 23<sup>rd</sup> November 2023

19.1.1	Current Account	£56,569.73
19.1.2	Reserves Account	£72,819.75
19.1.3	Commons Account	£9,893.95

## 19.2 Account payments

19.2.1	Jane Challis	Oct Salary	477.46
19.2.2	HMRC	Oct NIC payment	119.36
19.2.3	Niki Hinton	Oct Salary	101.60
19.2.4	Safe & Sound 9525	Mole control	60.00
19.2.5	St. Mary's Church Hall Burgate	Hall hire Sept meeting	25.00
19.2.6	PKF Littlejohn LLP	External Audit Fee	378.00
19.2.7	Safe & Sound 9597	Mole control – Oct	60.00
19.2.8	Jane Challis	Nov Salary	TBC
19.2.9	HMRC	Nov NIC payment	TBC
19.2.10	Niki Hinton	Nov Salary	101.60

## 19.3 Direct Debit payments

19.3.1	HSBC	Bank charges Sept	8.00
19.3.2	ICO	Annual data protection fee	35.00
19.3.3	HSBC	Bank charges Oct	8.00

## 19.4 Receipts

19.4.1	MSDC	Precept	9,649.99
19.4.2	MSDC	Neighbourhood CIL payment	6,631.12

Additional payments/receipts received prior to the meeting:

**20. To receive and discuss items from Committees/Working Groups/Councillors**

- 20.1 Playing Field Committee
- 20.2 Commons Committee
- 20.3 Finance Representative
- 20.4 Employment Committee
- 20.5 Planning Committee
- 20.6 Redevelopment of the Pavilion Working Group
- 20.7 VHMC
- 20.8 Rights of Way
- 20.9 Councillors

**21. Correspondence Received****22. To receive items for the next agenda****23. Date and time of the next meeting**