

# Wortham & Burgate Parish Council

I hereby give notice that a meeting of Wortham & Burgate Parish Council will be held on **Tuesday 27<sup>th</sup> February 2024 at 7:30pm in Wortham Village Hall.**

Councillors are summoned to attend. The Press and the Public are invited to attend.

*J. Challis*

*Parish Clerk*

*22<sup>nd</sup> February 2024*

## AGENDA

- 1. Chair's welcome and to consider and approve apologies for absence**
- 2. To approve the draft minutes of the previous Parish Council meetings**
  - 2.1 Parish Council Meeting held on Tuesday 16<sup>th</sup> January 2024
  - 2.2 Planning Committee Meeting held on Tuesday 6<sup>th</sup> February 2024
  - 2.3 Commons Committee Meeting held on Tuesday 6<sup>th</sup> February 2024
  - 2.4 Playing Field Committee Meeting held on Tuesday 6<sup>th</sup> February 2024
- 3. To record declarations of Interest from members on agenda items**
- 4. To consider dispensations from members on agenda items**
- 5. To adjourn the meeting for public participation**
  - 5.1 To receive resident's questions or comments
  - 5.2 To receive reports from the District and County Councillors
- 6. To reconvene the meeting**
- 7. To receive the Chair's Report**
- 8. To receive the Clerk's Report and o/s actions from the last meeting (for information only)**
- 9. National Grid Norwich to Tilbury update**
- 10. Flooding and drainage issues, including consideration of a drainage survey**
- 11. To consider, agree and/or note new planning applications**
  - 11.1 To consider – DC/23/05426 – Cross Boundary Planning Application – Installation of a solar farm comprising: ground mounted fixed tilt bifacial solar panels; access tracks; string inverters; transformers; electrical connection compound; storage containers; underground cables and conduits; perimeter fence; temporary construction compound and associated infrastructure and planting scheme. (EIA Development). Land North Of, Lion Road, Palgrave, Part In The Parishes of Wortham and Diss.**
  - 11.2 To consider – DC/24/00496 – Planning Application – Use of land for stationing 23no. holiday lodges and 1no. lodge for site manager (resubmission of DC/21/05477). Honey Pot Farm Caravan Park, Bury Road, Wortham, IP22 1PW.**
  - 11.3 To consider – DC/24/00518 – Full Planning Application – Change of use of building from residential institution (C2/C2A) to house of multiple occupation (HMO). St Johns House, Lion Road, Palgrave (part in the parish of Wortham), IP22 1BA**
  - 11.4 To consider – DC/24/00769 - Householder Application – Erection of single storey side/front extension (following demolition of front porch). 9 Sycamore View, Burgate, IP22 1QE.**
  - 11.5 To receive an update – Oak Trees, Burgate**
  - 11.6 To receive an update - DC/23/01492 – Planning Application – Erection of replacement dwelling (following demolition of existing dwelling) (resubmission of withdrawn application DC/22/06381). Marsh Cottage, The Marsh, Wortham, IP22 1PN.**
  - 11.7 To receive an update – DC/23/01538 – Application for Outline Planning Permission (Access, Layout and Scale to be considered, Appearance and Landscaping to be reserved)**

Town & Country Planning Act 1990 (as amended) – Erection of 1No agricultural workers dwelling. Land East of Gibsons Farm, Furze Way, Burgate, IP22 1QG

11.8 **To receive an update** - PLANNING APPEAL APP/W3520/W/23/3322783 – Full Planning Application – Erection of 3No dwellings including new vehicular access, with associated garages and parking, as amended by revised plans and reports received 20<sup>th</sup> July 2022. Land North of Willow Corner, Church Road, Wortham, Suffolk.

11.9 **To receive an update** - DC/23/05171 – Householder Application – Erection of two bay cartlodge. Holiday Let At, Old Marias Cottage, Long Green, Wortham.

11.10 **To receive an update** - DC/23/05551 – Proposal: Householder application – Erection of double cartlodge to provide covered parking & storage. Church Barn, Long Green, Wortham.

11.11 **To receive an update** - DC/24/00443 – Application under Section 19 of the Planning (Listed Buildings and Conservation Areas Act) 1990 (as amended) relating to 2204/07/LB dated 16/10/2007 – Conversion of 2no. barns to residential use. To vary Condition 2 (Approved Plans and Documents) as per covering letter and revised details. Hill House Farm, Mellis Road, Burgate, IP22 1QD.

11.12 **To receive an update** - DC/24/00506 – Householder Application – Erection of a summer house (retention of). Winterberry Barn, Mellis Road, Wortham, IP22 7PY

## **12. Common Land outside Wortham Primary School; school parking and access track**

## **13. To discuss Village Hall parking area/track**

## **14. Village Maintenance Survey**

## **15. Donation Requests**

- **Wortham PCC**
- **Burgate PCC**

## **16. Policies/Documents for review**

- **Internal Control Statement**
- **Risk Assessment & Management Policy**

## **17. Annual Parish (Village) Meeting and Annual Parish Council Meeting arrangements**

## **18. Accounts**

18.1 Account balances as of 22<sup>nd</sup> February 2024

18.1.1	Current Account	£52,336.40
18.1.2	Reserves Account	£73,176.40
18.1.3	Commons Account	£9,942.41

18.2 Account payments

18.2.1	Jane Challis	February salary	511.05
18.2.2	HMRC	February NIC payment	127.77
18.2.3	Niki Hinton	February salary	101.60
18.2.4	Safe & Sound 9807	Mole control Jan	60.00
18.2.6	Jane Challis	Mileage expenses	14.22
18.2.7	TW Kerry	Clearing footpaths	300.00

18.3 Direct Debit payments

18.3.1	HSBC	Bank charges Jan	8.00
18.3.2	HSBC	Bank charges Feb	8.00

Additional payments/receipts received prior to the meeting:

## **19. To review Parish Council Committee members**

## **20. To receive and discuss items from Committees/Working Groups/Councillors**

- 20.1 Playing Field Committee
- 20.2 Commons Committee
- 20.3 Finance Representative

- 20.4 Employment Committee
- 20.5 Planning Committee
- 20.6 Redevelopment of the Pavilion Working Group
- 20.7 VHMC
- 20.8 Rights of Way
- 20.9 Councillors

**21. Correspondence Received**

**22. To receive items for the next agenda**

**23. Date and time of the next meeting**