

Wortham & Burgate Parish Council

I hereby give notice that a meeting of Wortham & Burgate Parish Council will be held on **Tuesday 25th July 2023 at 7:30pm in Burgate Church Hall.**

Councillors are summoned to attend. The Press and the Public are invited to attend.

J. Challis

Parish Clerk

20th July 2023

AGENDA

- 1. Chair's welcome and to consider and approve apologies for absence**
- 2. To approve the draft minutes of the previous Parish Council meetings**
 - 2.1 Parish Council Meeting held on Tuesday 20th June 2023
 - 2.2 Commons Committee Meeting held on Thursday 29th June 2023
- 3. To record declarations of Interest from members on agenda items**
- 4. To consider dispensations from members on agenda items**
- 5. To adjourn the meeting for public participation**
 - 5.1 To receive resident's questions or comments
 - 5.2 To receive reports from the District and County Councillors
- 6. To reconvene the meeting**
- 7. To receive the Chairman's Report**
- 8. To receive the Clerk's Report and o/s actions from the last meeting (for information only)**
- 9. New Parish Councillor Co-option**
- 10. Aura Solar Farm**
- 11. National Grid Norwich to Tilbury Second Non-Statutory Public Consultation**
- 12. To consider, agree and/or note new planning applications**
 - 12.1 To receive an update** on Oak Trees Burgate
 - 12.2 To receive an update – PLANNING APPEAL APP/W3520/W/22/3303880 - Full Planning Application - Use of land for stationing of 23No holiday lodges and 1 lodge for site manager (renewal of planning permission DC/18/04377) Location: Honey Pot Farm Caravan Park, Bury Road, Wortham, Suffolk IP22 1PW.**
 - 12.3 To receive an update – PLANNING APPEAL APP/W3520/W/22/3309930 - Application for Outline Planning Permission (Access Points to be considered, Appearance, Landscaping, Layout and Scale to be reserved) Town and Country Planning Act 1990 (as amended) - Erection of 1No detached self-build dwelling and garage. Land Adjacent Magpie Lodge , Redgrave Road, Wortham, IP22 1RG.**
 - 12.4 To receive an update – PLANNING APPEAL APP/W3520/W/22/3310967 – Application for Outline Planning Permission (Access Points to be considered, Appearance, Layout, Landscaping and Scale to be reserved) Town and Country Planning Act 1990 (as amended) – Erection of 5No detached dwellings and garages. Location: Honey Pot Farm Caravan Park, Bury Road, Wortham, IP22 1PW.**
 - 12.5 To receive an update – DC/23/01200 APPLICATION FOR PLANNING PERMISSION – Householder Application – Erection of single storey rear extension (following demolition of conservatory). Erection of porch; Insertion of new window and door openings. Amendments to window and door fenestrations. Addition of insulating render to west range; Repositioning oil tank; Erection of 2 bay cart lodge. Glebe Farm, Long Green, Wortham, IP22 1RD.**
 - 12.6 To receive an update – DC/23/01492 – Planning Application – Erection of replacement dwelling (following demolition of existing dwelling) (resubmission of withdrawn application DC/22/06381). Marsh Cottage, The Marsh, Wortham, IP22 1PN.**

- 12.7 **To receive an update** – DC/23/01538 – Application for Outline Planning Permission (Access, Layout and Scale to be considered, Appearance and Landscaping to be reserved) Town & Country Planning Act 1990 (as amended) – Erection of 1No agricultural workers dwelling. Land East of Gibsons Farm, Furze Way, Burgate, IP22 1QG

13. Common Land outside Wortham Primary School, including quotations for work to the access track

14. Parking area outside the Village Hall update

15. To consider and approve increase to grass cutting quotation

16. To consider and approve quotations for works to trees

17. To discuss and confirm approval of quotation for topping of the common

18. Redevelopment of the pavilion including electricity meter update, and consideration of electric car charging points

19. To consider and approve revised costs to extend 30mph speed limit on Mellis Road

20. To consider online banking procedure

21. Neighbourhood CIL Expenditure Report 2022/23

22. Accounts

22.1 Account balances as of 20th July 2023

22.1.1	Current Account	£45,051.83
22.1.2	Reserves Account	£72,372.98
22.1.3	Commons Account	£9,833.25

22.2 Account payments

22.2.1	Jane Challis	July Salary	477.46
22.2.2	HMRC	July NIC payment	119.36
22.2.3	Niki Hinton	July Salary	101.60
22.2.4	SALC	New Cllr Training	72.00
22.2.5	Safe & Sound 9304	Grass cutting	180.00
22.2.6	Safe & Sound 9305	Grass cutting	30.00
22.2.7	Safe & Sound 9288	Mole control June	60.00
22.2.8	Jane Challis	August Salary	477.46
22.2.9	HMRC	August NIC payment	119.36
22.2.10	Niki Hinton	August Salary	101.60
22.2.11	T. Brown CPFA	Internal Audit	300.00
22.2.12	St. Mary's Church Hall Burgate	Hall hire June meeting	25.00

22.3 Direct Debit payments

22.3.1	O2	Mobile Phone	33.58
22.3.2	HSBC	Bank charges June	8.00

Additional payments/receipts received prior to the meeting:

23. To receive and discuss items from Committees/Working Groups/Councillors

- 23.1 Playing Field Committee
- 23.2 Commons Committee
- 23.3 Finance Representative
- 23.4 Employment Committee
- 23.5 Planning Committee
- 23.6 Redevelopment of the Pavilion Working Group
- 23.7 VPMC
- 23.8 Rights of Way
- 23.9 Councillors

24. Correspondence Received

25. To receive items for the next agenda

26. Date and time of the next meeting