

Wortham & Burgate Parish Council

I hereby give notice that a meeting of Wortham & Burgate Parish Council will be held on **Tuesday 23rd July 2024 at 7:30pm in Burgate Church Hall.**

Councillors are summoned to attend. The Press and the Public are invited to attend.

J. Challis, Parish Clerk

18th July 2024

AGENDA

- 1. Chair's welcome and to consider and approve apologies for absence**
- 2. To approve the draft minutes of previous Parish Council meetings**
 - 2.1 Parish Council Meeting held on 18th June 2024
- 3. To record declarations of Interest from members on agenda items**
- 4. To consider dispensations from members on agenda items**
- 5. To adjourn the meeting for public participation**
 - 5.1 To receive resident's questions or comments
 - 5.2 To receive reports from the District and County Councillors
- 6. To reconvene the meeting**
- 7. To receive the Chair's Report**
- 8. To receive the Clerk's Report and o/s actions from the last meeting (for information only)**
- 9. National Grid Norwich to Tilbury Statutory Consultation**
- 10. To consider, agree and/or note new planning applications**
 - 10.1 **To receive an update** – DC/24/02569 – Householder Application – erection of single storey extension (following removal of conservatory). Brook Cottage, Mellis Road, Wortham, IP22 1PY.
 - 10.2 **To receive an update** - DC/24/02570 – Application for listed building consent – erection of single storey extension (following removal of conservatory). Brook Cottage, Mellis Road, Wortham, IP22 1PY.
 - 10.3 **To receive an update** - DC/24/01862 – Full Planning Application – Construction of open-sided agricultural building. West End Farm, The Common, Mellis, Eye, IP23 8EF.
 - 10.4 **To receive an update** on Oak Trees Burgate
 - 10.5 **To receive an update** - DC/24/01032 – Application for planning permission – householder application – erection of artists studio. 1 Green Farm Barns, Buggs Road, Burgate, Diss, IP22 1QG.
 - 10.6 **To receive an update** – DC/23/05426 – Cross Boundary Application – Installation of a solar farm comprising: ground mounted fixed tilt bifacial solar panels; access tracks; string inverters; transformers; electrical connection compound, storage containers; underground cables and conduits; perimeter fence; temporary construction compound and associated infrastructure and planting scheme. (EIA Development). Land North Of, Lion Road, Palgrave, Part in The Parishes of Wortham and Diss.
 - 10.7 **To receive an update** – DC/24/00496 – Planning Application – Use of land for stationing 23no. holiday lodges and 1no. lodge for site manager (resubmission of DC/21/05477). Honey Pot Farm Caravan Park, Bury Road, Wortham, IP22 1PW.
- 11. Common Land outside Wortham Primary School; school parking and access track**
- 12. Village Maintenance Working Group, incl. employment/contract for agreed annual work**
- 13. Redevelopment of the Pavilion Working group, incl consideration/approval of quotations for architect**
- 14. To approve internal audit comments**

15. Accounts

15.1 Account balances as of 18th July 2024

15.1.1	Current Account	£54,923.79
15.1.2	Reserves Account	£73,765.58
15.1.3	Commons Account	£10,022.46

15.2 Account payments

15.2.1	Jane Challis	July salary	511.05
15.2.2	HMRC	July NIC payment	127.77
15.2.3	Niki Hinton	July salary	111.54
15.2.4	Safe & Sound inv. 10182	Mole control June	60.00
15.2.5	Burgate Church Hall inv. 24/12	PC Meeting June 2024	20.00
15.2.6	Community Heartbeat Trust	New defibrillator pads	86.34
15.2.7	MSDC inv. 2013466	Litter/dog bin emptying	657.12
15.2.8	Jane Challis	August salary	511.05
15.2.9	HMRC	August NIC payment	127.77
15.2.10	Niki Hinton	August salary	111.54

15.3 Direct Debit payments

15.3.1	HSBC	Bank charges July	8.00
--------	------	-------------------	------

Additional payments/receipts received prior to the meeting:

16. To receive and discuss items from Committees/Working Groups/Councillors

- 16.1 Playing Field Committee
- 16.2 Commons Committee
- 16.3 Finance Representative
- 16.4 Employment Committee
- 16.5 Planning Committee
- 16.6 Redevelopment of the Pavilion Working Group
- 16.7 Village Maintenance Working Group
- 16.8 VHMC
- 16.9 Rights of Way
- 16.10 Councillors

17. Correspondence Received

18. To receive items for the next agenda

19. Date and time of the next meeting