

Worham & Burgate Parish Council

I hereby give notice that a meeting of Worham & Burgate Parish Council will be held on **Tuesday 18th June 2024 at 7:30pm in Burgate Church Hall.**

Councillors are summoned to attend. The Press and the Public are invited to attend.

J. Challis, Parish Clerk

13th June 2024

AGENDA

- 1. Chair's welcome and to consider and approve apologies for absence**
- 2. To approve the draft minutes of previous Parish Council meetings**
 - 2.1 Annual Parish Council Meeting held on 21st May 2024
 - 2.2 Playing Field Committee Meeting held on 29th May 2024
- 3. To record declarations of Interest from members on agenda items**
- 4. To consider dispensations from members on agenda items**
- 5. To adjourn the meeting for public participation**
 - 5.1 To receive resident's questions or comments
 - 5.2 To receive reports from the District and County Councillors
- 6. To reconvene the meeting**
- 7. To receive the Chair's Report**
- 8. To receive the Clerk's Report and o/s actions from the last meeting (for information only)**
- 9. To confirm members of committees and working groups**
- 10. National Grid Norwich to Tilbury Statutory Consultation**
- 11. To consider, agree and/or note new planning applications**
 - 11.1 **To consider** – DC/24/02569 – Householder Application – erection of single storey extension (following removal of conservatory). Brook Cottage, Mellis Road, Worham, IP22 1PY.
 - 11.2 **To consider** - DC/24/02570 – Application for listed building consent – erection of single storey extension (following removal of conservatory). Brook Cottage, Mellis Road, Worham, IP22 1PY.
 - 11.3 **To receive an update** - DC/24/01862 – Full Planning Application – Construction of open-sided agricultural building. West End Farm, The Common, Mellis, Eye, IP23 8EF.
 - 11.4 **To receive an update** - DC/24/01863 – Full Planning Application – Construction of open-sided agricultural building. West End Farm, The Common, Mellis, Eye, IP23 8EF.
 - 11.5 **To receive an update** on Oak Trees Burgate
 - 11.6 **To receive an update** - DC/24/01290 – Full Planning Application – Use of land for siting 8No Holiday Lodges. St Johns House, Lion Road, Palgrave (part in the Parish of Worham), Diss, Suffolk, IP22 1BA.
 - 11.7 **To receive an update** - DC/24/01032 – Application for planning permission – householder application – erection of artists studio. 1 Green Farm Barns, Buggs Road, Burgate, Diss, IP22 1QG.
 - 11.8 **To receive an update** – DC/23/05426 – Cross Boundary Application – Installation of a solar farm comprising: ground mounted fixed tilt bifacial solar panels: access tracks; string inverters; transformers; electrical connection compound, storage containers; underground cables and conduits; perimeter fence; temporary construction compound and associated infrastructure and planting scheme. (EIA Development). Land North Of, Lion Road, Palgrave, Part in The Parishes of Worham and Diss.
 - 11.9 **To receive an update** – DC/24/00496 – Planning Application – Use of land for stationing 23no. holiday lodges and 1no. lodge for site manager (resubmission of DC/21/05477). Honey Pot Farm Caravan Park, Bury Road, Worham, IP22 1PW.

11.10 **To receive an update** – DC/24/00518 – Full Planning Application – Change of use of building from residential (C2/C2A) to house of multiple occupation (HMO). St Johns House, Lion Road, Palgrave (part in the parish of Wortham), IP22 1BA

12 Common Land outside Wortham Primary School; school parking and access track

13 Village Maintenance Working Group update

14 Redevelopment of the Pavilion Working group update, and approval of expenditure for initial consultation with an architect

15 Approval of expenditure for pavilion repairs

16 Grass Cutting Contract Terms 2024/25

17 To approve the AGAR and Accounting Statements 2023/24

18 Accounts

18.1 Account balances as of 14th June 2024

18.1.1	Current Account	£56,104.64
18.1.2	Reserves Account	£73,648.15
18.1.3	Commons Account	£10,006.50

18.2 Account payments

18.2.1	Jane Challis	June salary	511.05
18.2.2	HMRC	June NIC payment	127.77
18.2.3	Niki Hinton	June salary	111.54
18.2.4	Safe & Sound inv. 10085	Mole control May	60.00
18.2.5	Wortham Village Hall	PC Meeting May 2024	22.00

18.3 Direct Debit payments

18.3.1	HSBC	Bank charges June	8.00
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Additional payments/receipts received prior to the meeting:

19 To receive and discuss items from Committees/Working Groups/Councillors

19.1 Playing Field Committee

19.2 Commons Committee

19.3 Finance Representative

19.4 Employment Committee

19.5 Planning Committee

19.6 Redevelopment of the Pavilion Working Group

19.7 Village Maintenance Working Group

19.8 VHMC

19.9 Rights of Way

19.10 Councillors

20 Correspondence Received

21 To receive items for the next agenda

22 Date and time of the next meeting